



OFFICE OF THE MAYOR

NOTICE TO PROCEED

24 August 2023

AZITSOROG INCORPORATED

103 Gloria St. Ortigas Ext.,
Cainta, Rizal

Gentlemen/Mesdames:

We wish to inform you that the contract for the Direct Contracting for the **Supply and Delivery of Various Supplies for the Printing of University Library ID - Pamantasan ng Lungsod ng Pasig** under Purchase Request No. **100-23-05-842**, covered by Purchase Order No. 23-08-0505 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

VICTOR MA REGIS N. SOTTO

City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
SUSAN J. BUCO
Authorized Representative
AZITSOROG INCORPORATED

Date: August 24, 2023